



RESOLUTION NO. 02/2020

HOLDING VIRTUAL MEETINGS AND HEARINGS

In view of the determinations of the health authorities arising from the ongoing pandemic, the CSD-ABPI communicates that the following Resolution was approved by its Board, regarding the activities of its respective Chambers using the digital platform:

1. The virtual meetings and hearings will be held through the Zoom digital platform, or another digital platform approved by the parties and the arbitrators or mediators, which meets the necessary security requirements, with the support of the Executive Secretariat to operate the platform.
2. Once the virtual meeting or hearing has been designated, the Secretariat must be provided in advance with the name and e-mail address of the persons that will attend it, so the Secretariat can send them the respective access links.
3. Participants in the virtual meetings and hearings must verify in advance the availability of the technical resources required to participate in the virtual meeting or hearing and use the digital platform.
4. Access to the virtual meeting or hearing by a participant who is not previously registered must be authorized by the arbitrators or mediators. The presence of more than one participant in the same physical location will require an authorization by the arbitrator or mediator.
5. Participants in virtual meetings or hearings must keep the camera on during the entire virtual meeting or hearing, unless otherwise determined by the arbitrators or mediators.
6. The use of the digital platform may not affect the confidentiality of the virtual meetings and hearings, in accordance with the procedures determined by the arbitrators or mediators.
7. Unless otherwise authorized by the arbitrators or mediators, participants will not record the meeting or virtual hearing. Virtual discovery hearings will be recorded by the Secretariat and a copy of the recording will be provided to the arbitrators and parties.

Intellectual Property Dispute Resolution, Mediation and Arbitration Center

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8. Any documents to be used for sharing through the digital platform during the virtual meeting or hearing must be previously delivered to the Secretariat. Sharing of documents during the virtual meeting or hearing will be conducted as determined by the arbitrators or mediators.
9. The procedure for accessing the virtual instruction hearing room for the testimony of the parties' representatives or the examination of witnesses will be determined by the arbitrators.
10. CSD-ABPI will not be responsible for the availability of the platform used to hold the virtual meeting or hearing nor for the security and privacy of communications.
11. These recommendations aim to regulate the technical and administrative aspects for holding virtual meetings and hearings. The organization and conduct of the virtual meeting or hearing will be carried out by the arbitrators or mediators.

This Resolution comes into effect on this date and will remain in force until a new Resolution is published revoking it.

July 21, 2020

Manoel J. Pereira dos Santos
President